



INDIA TAIPEI ASSOCIATION
印度台北協會

ITA/Admn/302/1/2023

Date: 15 May 2023

TENDER INQUIRY

India Taipei Association, Taipei is going to organize International Day for Yoga 2023 on **18th June 2023** at **Democracy Square of Chiang Kai-shek Memorial Hall**. ITA, Taipei requests proposals in sealed envelopes from professional, qualified and adequately experienced contractor / event Management Company. The proposal must reach the office of Ms. Aparna Ganesan, Deputy Director General, India Taipei Association, Suite No. 1708, No. 333, Keeling Rd. Sec. 1, Taipei, Taiwan 11012 **on or before 22nd May 2023**.

2. The objective of this Tender Inquiry is to select an appropriately qualified and adequately experienced Contractor by India Taipei Association for organizing the International Day of Yoga proposed to be held on 18th June 2023 at above mentioned venue. Tenderer has to submit their introductory letter giving details of its incorporation, License and management etc.
3. Scope of Work: Attached at Section I.
4. Period of Completion of work: One day prior to the event i.e 17th June 2023.
5. Site visit: Physical visits can be made in co-ordination with ITA officials.
6. Permit: - The Tenderer should have valid permit/registration from a competent local authority for its functioning.
7. Similar work: - The Tenderer must have satisfactorily completed (i) one similar work of value NT\$ 5,00,000/-. Similar work means organizing an exhibition, public fair, cultural promotional event of large scale. Event details with photograph may be submitted with the bid.


(Aparna Ganesan)

Deputy Director General

India Taipei Association, Taipei

Email: ddgpol.ita@mea.gov.in

Section I – SCOPE OF WORK

Creation of Performance Stage for 18.06.2023

To be quoted as lump sum cost for building/supply of following:-

- Creating 01 performance stage (w1020 x D1070cm x H600cmm);
- Printing 01 backdrop of for the performance stage
- Two LED side screens (on both side of the stage) with dimension W 650 x H350 CM/LED
- Power supply generator
- Sound and light equipment (*detailed list to be to provided alongwith bid*)
- Audio video coverage
- Winding up of the venue and cleaning after the event
- Tent 3m x 3m (per unit cost)
- Table with cloth (per unit cost)
- Chair with cloth (per unit cost)